



**OFFICE OF RESIDENCE LIFE**  
<http://www.bw.edu/student-life/housing>  
**RESIDENCY EXEMPTION APPLICATION**  
**COMMUTER STUDENTS**

Please Note: This is an *application* for an exemption from the University's 2-year live on requirement for full time, undergraduate day students. You will receive a written response from the Office of Residence Life as to the status of your request. Falsification of information or signatures provided on this form will result in the invalidation of the residency exemption, disciplinary action, and responsibility for cost of room and board for time required to live on campus. Documentation is required for exemptions "b" through "f."

Last Name _____		First Name _____		Student ID _____	
Mailing Address _____					
Street Address _____		City _____		State _____ Zip Code _____	
Home Phone ( ) _____			Cell Phone ( ) _____		
E-mail _____@mail.bw.edu					
Do you have an on-campus housing assignment reserved for next semester? <input type="checkbox"/> No <input type="checkbox"/> Yes,					
Building/Room: _____					
Current Class Status:					
<input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Other    Number of Credits _____					

I would like to apply for a commuter exemption for the following reason:

- \_\_\_ a. I am 21 years or older prior to September of this academic year. **(Will be validated with University record.)**
- \_\_\_ b. I am married, divorced or widowed. **(Include copy of court-certified marriage certificate.)**
- \_\_\_ c. I am a single parent with a dependent child. **(Include official copy of child's birth certificate.)**
- \_\_\_ e. I have one or more years of active duty in the military. **(Include copy of DD214.)**
- \_\_\_ e. I have lived on a college campus for 4 consecutive semesters. **(Include letter from previous college or university verifying residency.)**
- \_\_\_ f. I reside with my parent or legal guardian at their permanent address.\*  
**(Parent/guardian signature required below. Additionally application must be notarized to be considered.)**

**SEAL**

\_\_\_\_\_  
**Signature of Notary Public**

\_\_\_\_\_  
**Name of Notary Public (print your name)**

I understand that if I am applying for exemption due to residing with a parent or legal guardian and should move from their address, which is listed above, I will be responsible for notifying the Office of Residence Life in writing immediately so that the appropriate housing application may be sent to meet my new circumstances.

I have read the Housing Requirement policy and understand that a violation of the policy could result in disciplinary action including housing costs being billed to my account.

\_\_\_\_\_  
**Signature of Student**

\_\_\_\_\_  
**Date**

**\*For those requesting exemption for residing with a parent or legal guardian, the following must be completed:**

The above named student is my son/daughter/legal ward appointed by a court, who will reside at my principal residence (listed above) while attending Baldwin Wallace University. As an occupant of my principal residence, she/he will commute daily to classes at Baldwin Wallace from this address.

\_\_\_\_\_  
**\*Signature of parent or legal guardian**

\_\_\_\_\_  
**Date**