

Graduation Check List

Junior Year

4 semesters to go

- Final 4 Semesters of Grad Plan completed
- Meet with Advisor
 - ❖ Classes are offered in semester planned
 - ❖ Internship planning
 - ❖ Confirm residency rule for last 32 hours
 - ❖ Independent study planning

Junior Year

3 semesters to go

- Final 3 semesters of Grad Plan completed
- Application for Graduation completed
 - ❖ Identify semester to finish requirements
 - ❖ Return application to Records and Registration office
- Meet with Advisor
 - ❖ Classes offered in semester planned
 - ❖ Internship planning
 - ❖ Independent study planning

Every Semester

- Meet with Advisor
 - ❖ All courses planned
 - ❖ Major/Minor correct on Eval
 - ❖ Will meet all graduation requirements
 - ❖ Identify semester will finish requirements
 - ❖ Review 'D' in the major policy (avoid duplicate credit)
 - ❖ Classes are offered in semester planned
 - ❖ Graduate school planning
- Transient/Study Abroad transcripts ordered/posted
- Substitutions/Waivers/Independent Study information correct

Senior Year

2 Semesters to go

- Final 2 semesters of Grad Plan completed
- Application for Graduation completed
 - ❖ Identify semester to finish requirements
 - ❖ Return application to Records and Registration office
- Degree completion form completed (if necessary, finishing summer or fall)
- Meet with Advisor
 - ❖ Internship planning
 - ❖ Independent study planning
- All financial obligations to college met

Senior Year

Final Semester

- All coursework has been completed, registered or in progress
- Meet with Advisor
 - ❖ Eval should reflect "Anticipated Complete"
 - ❖ Do you qualify for Honors
 - ❖ Post graduation plans
- Take comprehensive exams or perform defense project (qualifying majors)
- All financial obligations to college met
- Notify Records and Registration office of new address for diploma mailing
- Order cap/gown/tassel from Bookstore (March/April)
- Order tickets for Commencement (Spring only, needed inclement weather)
- Attend Commencement (Spring only)