TRANSIENT STUDENT PERMIT FORM

Check WebExpress for Transfer Guide – Department Chair approval required for courses not listed on Transfer Guide.
Directions to student: Get approval in this order – Department Chair (when necessary) and Registrar.

College ID # _____ **Date** _____ **Contact me for pick-up** ☐

Name _____ **E-Mail** _____
Last First

Home Address _____ **Phone** _____
Number Street

_____ **Mail form to me** ☐
City State Zip Code

Advisor at Baldwin-Wallace _____ **Cum. GPA** _____

Institution at which work is to be done _____

Reason for not doing work at Baldwin-Wallace _____

_____
Please attach an additional sheet if more room is required.

Semester (Please Check)
Fall 20____**(Deadline is August 1st)** Spring 20 ____ **(Deadline is December 1st)** Summer 20____**(Deadline is May 1st)**

Transient School				**Baldwin-Wallace**	
Dept & Course #	**Title**	**Qtr. Hrs**	**Sem. Hrs**	**B-W equivalent Course #**	**Dept. Chair Signature**

Math Transient Policy: Students must have an ACT score of 24, SAT of 560, or ALEKS score of 75 or above before they may receive permission to register for the equivalent of MTH-111, MTH-136, MTH-140, or MTH 141 at another Institution.

Approval of Registrar _____ **Date of Approval** _____

☐ Baldwin-Wallace College Transient Student Permit Form is for U.S. Institutions only. Work to be done at foreign institutions requires special processing. Inquire at the Office of Study Abroad.

☐ Students must complete ¼ of their Academic Program at Baldwin-Wallace College.

CONDITIONS OF TRANSFER (please read very carefully)

1. All Undergraduate courses must be of "C" grade or better. All Graduate courses must be of "B" grade or better.
2. The student must request a transcript from the institution at which the work is done.
3. The Registrar of Baldwin-Wallace is the final authority on transfer of credit.
4. All work must be done at an institution accredited by the regional accreditation association.
5. Number of credit hours taken at another institution may not exceed the number that may be earned at Baldwin-Wallace College in a like period of time. (Equate quarter and semester hours thus: 1 quarter hour is equal to 2/3 of a semester hour, 1 semester hour is equal to 1-1/2 quarter hours)
6. Students with a cumulative GPA of less that 2.0 will not be permitted to take work at another institution.
7. Only credit hours and not quality points are transferred.

Transient Students must register for 6 hours (UG) or 3 hours (GR) at BW to receive Financial Aid – 826-2108

Student's Signature _____ Date _____