



CLEP Registration Form – (due 1 week prior to exam date)

Please read all Baldwin-Wallace College CLEP information and policies at <http://www.bw.edu/clep> before completing this registration form.

Name: _____
First Name Middle Initial Last Name

Date of Birth: ____/____/____ Email Address: _____
Street / PO Box: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ Evening Phone: _____

1) Name of CLEP exam you plan to take - (Note: Baldwin-Wallace does not administer CLEP exams with essays.)

2) Using the Baldwin-Wallace College (B-W) testing schedule posted at <http://www.bw.edu/clep> please enter the date and time you would like to take the exam, plus an alternate date.

** If you are signing up for multiple exams on the same date, please see *IMPORTANT INFORMATION* below concerning fees.

** Test times on Fridays: 9:30 and 11:30 a.m.

** Test time on Saturdays: 9:30 a.m.

Choice One:

Date: _____ Date: _____

Time: _____ Time: _____

Exam: _____ Exam: _____

Alternate Date:

Date: _____ Date: _____

Time: _____ Time: _____

Exam: _____ Exam: _____

3) You will be receiving a confirmation of your test date. How would you like to receive your confirmation- phone call or email? _____

4) Are you a DANTEs-funded military examinee? _____

5) Do you have a documented disability that requires testing accommodations? _____

6) Are you a B-W student? _____ If not, name of school: _____

7) Do you need a visitor parking pass? (Friday test dates only) _____

***** IMPORTANT INFORMATION*****

Test Administration Fees: All exams require a \$20 check or money order payment made out to *Baldwin-Wallace College*. The Baldwin-Wallace Test Administration Fee must be sent in with the registration and is nonrefundable. The Baldwin-Wallace fee is transferable one time ONLY if notification to reschedule is received at least three business days prior to the scheduled test date. If you are registering for more than one CLEP test, you may increase your fees for *Baldwin-Wallace College* according to the number of tests you will be taking, and submit in one check or money order.

CLEP Fees: Each CLEP test requires a separate \$77 credit card (preferred payment method), check or money order payable to *College-Level Examination Program*, even if you are taking multiple tests on the same day. These fees may be paid with this registration (except credit card) or on the day of the test.

No cash is accepted for a CLEP test.

You may pay the B-W fee by delivering your registration form and payment to the Adult and Continuing Education Office, located in the Bonds Administration Building, Room 102, or by mailing your registration and payment to: **Baldwin-Wallace College, Adult and Continuing Education-(CLEP), 275 Eastland Road, Berea, OH 44017-2088**. Please contact Ria Solloway (rsollowa@bw.edu) or Lorrie Beatty (lbeatty@bw.edu) with questions: (440) 826-2121.